



**ARENAC COUNTY BUILDING DEPARTMENT
APPLICATION FOR BUILDING PERMIT & PLAN EXAMINATION**

P.O. Box 724 * 120 N. Grove Street * Standish, MI 48658
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AUTHORITY: P.A. 230 OF 1972, AS AMENDED COMPLETION: MANDATORY TO OBTAIN PERMIT. PENALTY: APPLICATION MUST BE COMPLETED, SIGNED AND PROPER FEE ENCLOSED OR PERMIT WILL NOT BE ISSUED.

ARENAC COUNTY WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP OR POLITICAL BELIEFS.

**APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI, VII, XI & SITE PLAN PAGE
NOTE: SEPARATE APPLICATIONS MUST BE MADE TO THIS DEPARTMENT FOR ELECTRICAL, MECHANICAL & PLUMBING WORK PERMITS.**

I. PROPERTY TAX IDENTIFICATION # _____ (*REQUIRED)

IS YOUR PROJECT WITHIN 500 FEET OF A COUNTY DRAIN, LAKE, STREAM OR WATERWAY? ___ YES ___ NO (*REQUIRED)
(THIS MAY OR MAY NOT NECESSITATE A SOIL EROSION AND SEDIMENT CONTROL PERMIT)

II. LOCATION OF PROJECT
Address: _____

City / Village _____ Zip Code _____ Township _____

Directions to site _____

III. OWNER OR LESSEE IDENTIFICATION
Owner or Lessee (circle one) _____

Mailing Address _____

Telephone Number (home) _____ City, State, Zip
(cell) _____

IV. CONTRACTOR
Name _____ Telephone No. _____ / _____
Business # _____ Cell # _____

Mailing Address _____
City State Zip

Builder License Number _____ Expiration Date _____

Federal Employer ID number or reason for exemption _____
Worker's Comp Insurance Carrier or reason for exemption _____
MESC Employer number or reason for exemption _____

V. ARCHITECT OR ENGINEER INFORMATION
Name _____

Address _____
City State Zip

License Number _____ Expiration Date _____

VI. TYPE OF IMPROVEMENT & PLAN REVIEW

A. TYPE OF IMPROVEMENT

<input type="checkbox"/> NEW RESIDENCE (STICK-BUILT)	<input type="checkbox"/> GARAGE	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> MOBILE OR MANUFACTURED HOME SET-UP	<input type="checkbox"/> ADDITION	<input type="checkbox"/> DECK (covered or uncovered?)
<input type="checkbox"/> STATE APPROVED (MODULAR) HOME	<input type="checkbox"/> ALTERATIONS / REPAIR	<input type="checkbox"/> DEMOLITION
<input type="checkbox"/> ACCESSORY BUILDING OR POLE BARN	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> OTHER _____

B. REVIEW(S) TO BE PERFORMED- ALL COMMERCIAL WORK MAY REQUIRE ENGINEERED PRINTS

<input type="checkbox"/> BUILDING	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> MECHANICAL
<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> FOUNDATION ONLY	

XI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THE APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME _____ PHONE NUMBER _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23a OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23a ARE SUBJECTED TO CIVIL FINES.

SIGNATURE OF APPLICANT _____ DATE _____

GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

		REQUIRED?	<input checked="" type="checkbox"/> APPROVED	DATE	NUMBER	AUTHORIZATION SIGNATURE
A.	ZONING					
B.	FLOOD ZONE	YES OR NO? (circle one)				
C.	SOIL EROSION					
D.	WATER SUPPLY					
E.	SEPTIC SYSTEM					
F.	FIRE DISTRICT					
G.	NOISE CONTROL					
H.	VARIANCE GRANTED					
I.	OTHER					

VALIDATION- FOR DEPARTMENT USE ONLY

USE GROUP _____

TYPE OF CONSTRUCTION _____

SQUARE FEET _____

NUMBER OF INSPECTIONS _____ RESIDENTIAL PLAN REVIEW INCLUDED

CODE CYCLE _____ MRC MBC (CIRCLE ONE)

APPROVAL SIGNATURE _____ DATE _____

TITLE _____

FOR APPLICANT USE- SITE OR PLOT PLAN- - SKETCH AN AERIAL VIEW OF THE BUILDING SITE INCLUDING ROAD FRONTAGE, EXISTING BUILDINGS AND DRIVEWAYS ETC.



NORTH

A large grid of graph paper for sketching an aerial view of the building site.

A horizontal rectangular box at the bottom of the page, likely for a signature or name.